

CANDIDATE FILING FOR FEDERAL OFFICE

Any candidate filing for Federal office must:

1. **Complete a candidate filing form.**

The candidate filing form is available through the Secretary of State's office or through the local county clerk/election commissioner's office. Either location can provide assistance with completing the form.

2. **Provide for payment of the filing fee.**

Candidate filing fees are to be paid to the "Secretary of State". Most fees are one percent of the salary of the office. Acceptable forms of payment include check, money order or cash. This section does not apply to an office with no filing fees.

3. **Submit a financial statement according to FEC instructions.**

The candidate will need to contact the Federal Election Commission for the rules and regulations regarding financial disclosure requirements. Their address is as follows: 999 E Street, NW, Washington, D.C. 20463. Their telephone number is 800-424-9530 or 202-376-5140 and their website is www.fec.gov.

The filing form and receipt for filing fees must be submitted to the Secretary of State's office prior to 5:00 p.m. on the day of the candidate filing deadline. For office holders the candidate filing deadline is February 16, 2010 and for non-office holders the candidate filing deadline is March 1, 2010.

Filing for office by fax is permissible with the following restrictions. First, the fax must be received by the Secretary of State's office by the filing deadline. Second, the original filing form must be received in the Secretary of State's office no later than seven days after the filing deadline with a legible postmark bearing a day on or before the filing deadline.

Any questions regarding candidate filings can be directed to the Secretary of State's office or to the county clerk/election commissioner's office.