

*This guidance document is advisory in nature but is binding on an agency until amended by such agency. A guidance document does not include internal procedural documents that only affect the internal operations of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules and regulations made in accordance with the Administrative Procedure Act. If you believe that this guidance document imposes additional requirements or penalties on regulated parties, you may request a review of the document.*

## **Requirements for Private Detective Licensing**

Your request for application(s) for private detective, private detective agency, or plain-clothes investigator is enclosed. In order to complete your application(s) you will need to meet the following requirements for the license type that you select.

	<u><b>Private Detective Agency</b></u>	<u><b>Private Detective</b></u>	<u><b>Plain-Clothes Investigator</b></u>
<b>Completed Application Form</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Fees (License + Background Check)</b>	<b>\$100 + \$38</b>	<b>\$50 + \$38</b>	<b>\$25 + \$38</b>
<b>Fingerprint Cards (2)</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Signed Authorization For Release of Information</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Two Passport Sized Photos of Applicant</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Written Exam</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Experience*</b>	<b>X</b>	<b>X</b>	
<b>\$10,000 Surety Bond</b>	<b>X</b>	<b>X</b>	
<b>Citizen Attestation Form</b>		<b>X</b>	<b>X</b>

Please note that prior to issuance of each license the Nebraska State Patrol will conduct an investigation on the character and reputation of each individual making application. In accordance with state statute the investigation may take up to ninety days to complete.

Interested applicants must complete the application for any license and meet all of the minimum requirements prior to taking the examination. The testing of all eligible applicants will be held on the third Wednesday of each month at 10:00 AM, at 1201 N Street, Suite 120 Lincoln, NE 68508. Applicants who are interested in taking the test should contact the Secretary of State's Office at (402) 471-2385 prior to taking the examination.

When obtaining your Surety Bond, it would be in your best interest to obtain one that does not expire until the end of the licensing period. All licenses are required to be renewed by June 30 of each even numbered year.

**\*3000 hours of experience, OR 2500 hours with associate degree in field, OR 2000 hours with bachelor's degree in field**